

Switching your accounts to [Community Link Federal Credit Union](#) is a [simple and convenient](#) process. With the [CLFCU Switch Kit](#), you have all the forms you need to switch from your current financial institution to CLFCU. Not sure how to fill out the forms? No problem! Start with this [Switch Kit Checklist](#) and we'll go through the forms with you to ensure your transition to Community Link is hassle-free and seamless. *We're glad you're here.*

Switch Kit Checklist:

- Open account(s) at Community Link FCU.
- Make sure all outstanding checks have cleared your current checking account.
- Make sure enough funds are available to cover any automatic payments that will be withdrawn before the account is closed completely.
- Notify your direct deposit vendors of your new account (Payroll, Social Security, Interest Payments, etc).
- Notify vendors who automatically take payments from your account that you are cancelling the automatic withdrawal or transferring it to a new account (Utilities, Insurance, Cable, etc).
- Close account at old financial institution.
- Destroy any checks or debit cards from your old account or bring them to us and we will shred them for you.

Switch Kit Forms:

- [Direct Deposit Form](#) Use this form to change your direct deposit from your old financial institution to your new CLFCU account. This form can also be used to initiate a new direct deposit.
- [Employer Payroll Deduction Authorization](#) Use this form to allocate funds from your direct deposit within your CLFCU accounts.
- [Automatic Payment Form](#) Use this form to transfer automatic payments from your old financial institution to your new CLFCU account. Or use this form to start a new automatic payment from your CLFCU account.
- [Automatic Payment Cancellation Form](#) Use this form to cancel your automatic payment(s) from your old financial institution account.
- [Account Closing/Transfer Form](#) Use this form to close your account at your old financial institution and have the remaining balance transferred to your new CLFCU account.